- You have the right to be informed of charges for services and receive financial counseling on the availability of financial arrangements for health care.
- You and your family have the right to have your complaints, concerns, and grievances addressed. Sharing your concerns and complaints will not compromise your access to care, treatment, and services.

## **Patient Responsibilities**

- You are responsible for providing as much information as possible about your health, medical history, and insurance benefits.
- You are responsible for asking the care provider when you do not understand instructions about your plan of care.
- You are responsible for following your plan
  of care. If you are unable/unwilling to follow
  the plan of care, you are responsible for
  telling your care provider. Your care provider
  will explain the medical consequences of
  not following the recommended treatment.
  You are responsible for the outcomes of not
  following your plan of care.
- You are responsible for acting in a manner that is respectful of other patients, staff, and facility property.
- You are responsible for meeting your financial obligation to the facility.



# **Patient Information**

W. Stephen Minore, M.D. Howard Weiss, M.D. Kathy Baule, APN

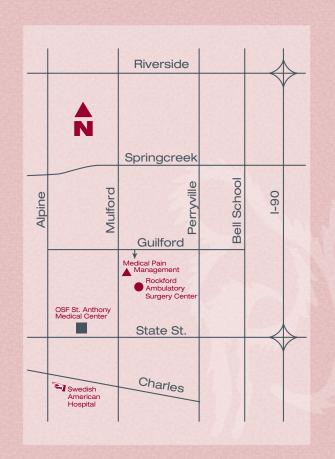
815.397.8400

Comprehensive Pain Management Clinic

Board Certified
Pain Management
Physicians

Appointment Date	—
Arrival Time	
Physician	

Our goal at **Medical Pain** Services is to provide the highest level of care to our professional and





Medical Pain Management Services, Ltd.

1235 N. Mulford Rd., Suite 222 Rockford, IL 61107 Phone 815.397.8400 Fax 815.229.0050

#### Location

We provide services at several locations other than our comfortable, convenient clinic. Your site of service will largely depend on insurance considerations, referring physician, and your personal preference. Your consultation and/or procedure may occur at Rockford Ambulatory Surgery Center, Swedish American Hospital, OSF Saint Anthony Medical Center, or Rochelle Community Hospital.

## **Scheduling**

When scheduling your visit with a Medical Pain Management physician, it will be necessary to provide our schedulers with the following information: The names of your referring and primary physicians, health insurance information, and relevant demographic data. Prior to your visit, you will be sent a patient questionnaire and insurance forms to help us obtain this necessary data. Please bring these to your appointment.

Our physicians, nurses, and office staff strive to serve our patients in a prompt and courteous manner. We do expect, however, to be notified 24 hours in advance of cancellation, or in the event of a late arrival.

#### **Your initial visit**

Your first visit with a Medical Pain Management physician will included a comprehensive consultation. Consultations typically include a history of your pain problem, a physical examination, and review of all pertinent medical records. This will allow your pain management physician to develop a plan for your care. This plan may include medications, diagnostic and/or therapeutic procedures, additional testing, and instructions for plan of care.

#### **Insurance**

As a courtesy to our patients, Medical Pain Management does bill insurance. It is important, however, that each patient check with his or her benefits plan coordinator to ensure coverage for pain management consultations, procedures, and facility charges. Please feel free to contact our Patient Accounts Department if you have any questions regarding our fees.

Medical Pain Management is accepted by many insurance carriers, and our physicians do accept Medicare assignment. If you are enrolled in any type of managed care plan, your contract may dictate where your service will take place and which physician you may use. It is your responsibility to check with your health plan regarding deductible, co-pays, and referrals prior to your appointment.

Please Bring all health insurance cards on the date of your appointment.

#### **Trusted Staff**

Medical Pain Management Services, Ltd., offers patients the most dedicated and proficient professionals including physicians, advanced practice nurse and clinical staff available.

All consultations and procedures are done by physicians who are board certified in anesthesiology and pain management. Assisting our physicians are registered nurses experienced in the field of pain management.

When you visit Medical Pain Management Services, Ltd., you can be assured that you are being cared for by professionals. Our highly trained staff strives to provide our patients with the highest quality care. It is our pleasure to work with you and your physician to achieve this goal.

Medical Pain Management provides 24 hour, seven day a week physician coverage.

## **Things to Remember**

- Bring your insurance card and photo ID.
- Bring a list of your current medications.
- If you are scheduled for any type of procedure, please do not eat or drink anything for 3 hours prior to your scheduled appointment. You may take your usual medications, as well as pain medication if necessary, with a sip of water.
- A responsible adult must drive you home after your procedure.
- If it is necessary to cancel your appointment, please do so 24 hours in advance if at all possible.
- Co-payments due at time of service.
- Patient Portal Access

## **Comprehensive Care**

#### **Acute & Chronic Pain**

- Cancer Pain Management
- Consultations
- Diagnostic and Therapeutic Procedures
- Intraspinal Drug Therapy
- Medical Management
- Minimally Invasive Lumbar Decompression (MILD Procedure)
- Neurolytic Procedures
- Nucleoplasty
- Radiofrequency
- Spinal and Peripheral Injections
- Spinal Cord Stimulation
- Spinal Endoscopy
- Vertebroplasty and Kyphoplasty

## **Patient Rights**

- You have the right to safe, high quality medical care, without discrimination, that is compassionate and respects personal dignity, values and beliefs.
- You have the right to participate and make decisions about your care and pain management, including refusing care to the extent permitted by law. Your care provider (doctor, nurse, etc.) will explain the medical consequences of refusing recommended treatment.
- You have the right to have your illness, treatment, pain alternatives and outcomes be explained in a manner you can understand. You have the right to interpretation services if needed.
- You have the right to know the name and role of your care providers (doctor, nurse, etc.).
- You have the right to request a family member, friend and/or physician be notified that you are under the care of this facility.
- You have the right to be informed about transfers to another facility or organization and be provided complete explanation including alternatives to a transfer.
- You will receive information about continuing your health care at the end of your visit.
- You have the right to know the policies that affect your care and treatment.
- You have the right to private and confidential treatments, communications and medical records permitted by law.
- You have the right to access your medical records in a reasonable time frame, to the extent permitted by law.